



Temporary Child Care Provider

Position: Child Care Provider (as needed)

Compensation: Contracted

Dates of Employment: June 17-28, 2019; Monday-Friday, from 9am-3pm

Description

The Child Care Provider is responsible for the safety and well-being of infants and/or children of those participating in NMCAN programming. Hours are requested on an as-needed basis only. This is not a regularly scheduled position and is best for a person with a flexible schedule. Child and Infant CPR Certification preferred.

Major Responsibilities & Duties:

- Monitor and attend to the safety and needs of children in their care.
- Change the diapers of infants and toddlers, if needed.
- Communicate with NMCAN staff before event to coordinate child care.
- Enforce healthy boundaries with NMCAN participants (i.e. only provide child care related to NMCAN events).

Employment Screening and Compliance

- Individual will be subject to civil and criminal background checks, DMV records check, an Abuse & Neglect background check, and Sex Offender Registry check.
- Individual must comply with all operational policies, especially those involving the safety of fellow workers, volunteers, and clients.
- Age requirement of 18 and over, with at least 2 years child care experience.

Environmental Work Conditions

- Most essential duties are performed in the NMCAN office and in the community.

Communication/Professionalism

- Strong interpersonal skills with the ability to communicate effectively with people from diverse racial, ethnic, socioeconomic, and gender backgrounds.
- Willingness to be flexible with work hours.
- Ability to work well independently and as a member of a diverse team.

Skills

- Decisiveness, patience, and stamina to chase after, lift, or carry children.
- Caring and compassionate attitude is a must.
- Adaptability a must.

Dates of Employment

- June 17-28, 2019; Monday-Friday, from 9am-3pm
- Lunch will be provided
- This position has an opportunity to be extended

To apply, please email a resume to info@nmcan.org.